



OCTOBER 16, 2017 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the October 2, 2017 Regular Board Meeting Minutes, the October 2, 2017 Committee of the Whole Meeting Minutes and the October 2, 2017 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Emily Webber/Zoe Marinacci

4. Financial Reports

a. Payment of Bills

General Fund	\$	808,373.63
Capital Projects	\$	12,711.32
Newville Projects Fund	\$	124,637.40
Cafeteria Fund	\$	0.00
Student Activities	\$	<u>8,720.14</u>
Total	\$	954,442.49

Motion to approve payment of bills, as presented.

b. Treasurer's Fund Report

General Fund	\$	26,588,710.69
Capital Projects	\$	5,128,017.88
Cafeteria Fund	\$	520,798.36
Student Activities	\$	223,466.50
Newville Projects Fund	\$	<u>10,340,274.45</u>
Total	\$	42,801,267.88

Motion to approve the treasurer's fund report, as presented.

c. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

5. Reading of Correspondence

Dr. Richard W. Fry, Superintendent of Schools received correspondence from the Pennsylvania Department of Education, Susan McCrone, Division Chief to inform the district that the Division of Federal programs has determined that Big Spring School District has maintained fiscal effort when comparing the fiscal year ending June 30, 2015 to the fiscal year ending June 30, 2016. The correspondence is included with the agenda.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Source4Teachers (Mission One) - Aide Recommendation

The administration requests permission to move forward with the recommendation of Mr. Dean Petikas as a Middle School MDS aide with Source4Teachers (Mission One), the District substitute teaching/aide contractor. Mr. Petikas will be replacing Ms. Shirley Benner who has resigned as an MDS aide at the Middle School.

b. Coaching Recommendation

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend Mrs. Dani Teter as a volunteer cheer coach.

The administration recommends the Board of School Directors approve the appointment of Mrs. Teter as a volunteer cheer coach, effective immediately.

12. New Business - Action Items

a. Credit Pay

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Mary Beth Helbig \$898.02

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

b. Case B 2017-2018

The parents of the student of Case B of the 2017-2018 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case B of the 2017-2018 school year for the period of fifteen days with participation in the SAP program. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

c. Approval for Additional 2017-2018 Post Grad Fundraiser

The 2017-2018 Post Grad Committee is requesting permission to conduct the additional fundraiser listed for the 2017-2018 school year.

Rada (Cutlery and Kitchen Items)

The administration recommends the Board of School Directors approve the Post Grad Committee's request to conduct the fundraiser listed during the 2017-2018 school year.

d. Approval of Proposed Job Descriptions

The administration has updated the job descriptions listed and copies of the job descriptions have been included with the agenda.

106 Middle School Principal

108 High School Principal

111 Director of Pupil Services

206 Teacher

103 Director of Curriculum and Instruction

105 Elementary Principal

107 Middle School Assistant Principal

109 High School Assistant Principal

112 Assistant Supervisor of Special Education

101 Superintendent

104 Assistant Superintendent

The administration recommends the Board of School Directors approve the job descriptions, as presented.

New Business - Action Items

e. Approve Capital Project Fund Transfer

In coordination with the local audit, now is the time to make the planned transfer to the Capital Project Reserve Fund. Based on the presentation in the finance conference, we recommend that the transfer be the same as the prior year: \$2,600,000.

The administration recommends the Board of School Directors approve the transfer of \$2,600,000 from the General Fund to the Capital Project Reserve Fund as of June 30, 2017.

f. Approve Capital Projects Fund Payments

The administration received the following invoices for capital projects:

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Track & Field	Turf, Track & Court, LLC	Engineer Srvs	\$3,295.32
MS Roof Replace	Prof Roof Svcs, Inc	Roof scan	\$8,800.00

The administration recommends the Board of School Directors approve the payment of \$3,295.32 to Turf, Track & Court, LLC and \$8,800 to Professional Roof Services, Inc.

g. Approve Newville Projects Fund Payment

The administration received the following invoices for the Newville Projects Fund:

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Track & Field	Horst Excavating	Pay App 7	\$23,739.83	\$113,253.30

The administration recommends the Board of School Directors approve the payment of \$23,739.83 to Horst Excavating.

13. New Business - Information Item

14. Future Board Agenda Items

15. Board Reports

- a. District Improvement Committee - Mr. Bob Kanc
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall
Updated Newville drawings, will be posted to website under "Construction".
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Wolf
- h. Tax Collection Committee - Mr. Wolf and Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report

16. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, **October 16, 2017**.
Next scheduled meeting is: **November 6, 2017**.